

**MINUTES OF A MEETING OF THE  
PERSONNEL BOARD  
HELD ON 24 MARCH 2023 FROM 7.30 PM TO 8.20 PM**

**Committee Members Present**

Councillors: Rachel Bishop-Firth (Chair), Prue Bray, Stephen Conway, Pauline Helliarsymons, David Cornish (substituting Clive Jones), Graham Howe (substituting Pauline Jorgensen) and Bill Soane (substituting Stuart Munro)

**Officers Present**

Louise Livingston, AD HR and OD  
Priya Patel, Head of Democratic and Electoral Services

**62. APOLOGIES**

Apologies for absence were submitted from Councillors Clive Jones, Pauline Jorgensen, and Stuart Munro.

**63. DECLARATION OF INTEREST**

There were no declarations of interest received.

**64. PUBLIC QUESTION TIME**

There were no public questions.

**65. MEMBER QUESTION TIME**

There were no Member questions.

**66. EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

**67. SHORTLISTING ASSISTANT DIRECTOR EDUCATION AND SEND**

The Board considered a report regarding shortlisting for the post of Assistant Director Education and SEND.

**RESOLVED:** That three candidates be progressed to interview.

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